

Columbus Public Schools
Request for School Transfer
Centennial Elementary School

No Child Left Behind (NCLB) requires schools receiving a rating of ‘Needs Improvement’ to notify parents of their right to transfer their child to another school with transportation provided by the district or mileage reimbursement from Centennial Elementary to the assigned school. Please keep in mind that all Columbus Public Schools elementary schools teach the same district curriculum and offer support services to students.

Requests for a transfer are offered now and accepted through December 15th 2014; or upon enrollment for new students. Transfers begin 2nd semester. Requests will be processed and you will be notified of the change in school. The district will make placement decisions after reviewing your request. If you have more than one child, please duplicate this form or pick up an extra form at the school office. A separate form must be completed for each child.

Child’s Name: _____

Grade Level: _____

Transfer Request (for) _____ 2nd semester of 2014-15 school year
 _____ upon enrollment (new students only)

Home Address: _____

Parent Name: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

I would like to request the following school as my first choice for placement:

- Lost Creek Elementary**
- North Park Elementary**
- West Park Elementary**

I would like to request the following school as my second choice for placement:

- Lost Creek Elementary**
- North Park Elementary**
- West Park Elementary**

Parent Signature: _____